

Harrison Public Library Board of Trustees Meeting

Date: Monday, September 8, 2025

Time: 7:30 pm

Location: Halperin Building

Agenda

Call to order

HPLF presentation

Minutes of the last meeting

Financial report

Action item - Monthly budget

President's report

Director's report

Action item – Conference attendance approval

Action item - Wine serving approval

Old Business

Director's evaluation

2025 Board retreat

New Business

Adjournment

Harrison Public Library Board of Trustees Meeting

(Downtown Halprin Building)

July 9, 2025

CALL TO ORDER	Public meeting called to order at 7:34 pm by Jacob Benmeir. Vice President	
TYPE OF MEETING	Regular	
ATTENDEES	Library Board of Trustees Jacob Benmeir, Vice President Shauna Rae Long, Secretary Usha Saxena David Pinkowitz, Treasurer Harrison Katz Hannah Kenny James Anderson	Library Galina Chernykh, Director
NOT IN ATTENDANCE	Todd Hohlweck, Randi N. Gray	
MEETING GUESTS	Ron Blatt member of public	
QUORUM PRESENT?	Yes	
PUBLIC FORUM		

Minutes of Previous Meeting

○ Resolution:

Approve June 4, 2025 minutes

- Motion by: Shauna Rae Long
- Second: Harrison Katz
- In Favor: Unanimous

Financial Report

○ Resolution:

- Approve March monthly financial report
 - Motion by: David Pinkowitz
 - Second: Shauna Rae Long
 - In Favor: Unanimous

President Report

- No report this month.

Director's Report

- Resolution:
 - Approved white wine to be serve at the Sip and Paint Night on July 28 event and Lynne Wesolowski reception on August 4.
 - Motion by: Shauna Rae Long
 - Second: David Pizowitz
 - In Favor: Unanimous
- Resolution:
 - Approved the temporary adjustment of the West Harrison Branch hours, effective September 2, 2025, to address staffing needs following staff departure. The branch will offer late evening hours only on Tuesdays, from 11:30 AM to 7:00 PM, replacing the current Monday and Wednesday late evenings (10:00 AM to 7:00 PM). This will allow the branch to operate with three staff members, with the fourth temporarily relocated to the main library, helping maintain service quality, support staff wellbeing, and continue popular evening programs.
 - Motion by: Shauna Rae Long
 - Second: David Pinkowitz
 - In Favor: Jacob Benmeir, Shauna Rae Long, Usha Saxena, David Pinkowitz, Harrison Katz, Hannah Kenny
 - Against: Jim Anderson

New Business

Board Retreat dates and topics discussed
PR person – crisis PR presentation discussion lead by Harrison Katz and Hannah Kenny
Old Business ED review questionnaire follow up

Adjournment

- Motion: Shauna Rae Long
- Second: Hannah Kenny
- In Favor: Unanimous

The Board Meeting adjourned at 8:50PM.

The next regular meeting of the board is scheduled to be held on Sept 8, at the Halperin Branch

2025 BUDGET - HARRISON PUBLIC LIBRARY

BUDGET LINE ITEMS		BUDGET	SPENT	% SPENT	% THRU	REMAINING	PER MONTH LEFT	
102: SALARIES		\$1,243,865.00	\$ 809,728.42	65%	67%	\$ 434,136.58	\$	144,712.19
120: OVERTIME SALARIES		\$ 50,000.00	\$ 16,788.96	34%	67%	\$ 33,211.04	\$	11,070.35
130: PART TIME SALARIES		\$ 43,952.00	\$ 23,991.42	55%	67%	\$ 19,960.58	\$	6,653.53
151: SICK INCENTIVE PAYOUT		\$ 1,666.00	\$ -	0%	67%	\$ 1,666.00	\$	555.33
181: LONGEVITY		\$ 11,304.00	\$ -	0%	67%	\$ 11,304.00	\$	3,768.00
401: BUILDING MAINTENANCE/SUPPLIES		\$ 95,178.00	\$ 73,166.92	77%	75%	\$ 22,011.08	\$	7,337.03
402: EQUIPMENT MTCE & REPAIRS		\$ 12,000.00	\$ 10,102.50	84%	75%	\$ 1,897.50	\$	632.50
403: OFFICE SUPPLIES		\$ 9,000.00	\$ 6,651.92	74%	75%	\$ 2,348.08	\$	782.69
406: TRAVEL AND CONFERENCES		\$ 13,500.00	\$ 10,608.21	79%	75%	\$ 2,891.79	\$	963.93
407: SPECIAL SERVICES/PROGRAMMING		\$ 29,650.00	\$ 26,305.76	89%	75%	\$ 3,344.24	\$	1,114.75
408: SPECIAL CONSULTANT		\$ 88,674.91	\$ 88,587.55	100%	75%	\$ 87.36	\$	29.12
409: COMPUTER/EXP/SER/TRAINING		\$ 15,400.00	\$ 7,681.55	50%	75%	\$ 7,718.45	\$	2,572.82
417: POSTAGE		\$ 500.00	\$ 302.00	60%	75%	\$ 198.00	\$	66.00
418: TELEPHONE		\$ 6,000.00	\$ 3,889.98	65%	75%	\$ 2,110.02	\$	703.34
420: PASNY		\$ 26,000.00	\$ 19,773.89	76%	75%	\$ 6,226.11	\$	2,075.37
421: WATER/UTILITY		\$ 3,500.00	\$ 2,959.46	85%	75%	\$ 540.54	\$	180.18
422: GAS HEAT		\$ 12,000.00	\$ 8,204.25	68%	75%	\$ 3,795.75	\$	1,265.25
433: MEMBERSHIPS		\$ 2,355.00	\$ 2,218.03	94%	75%	\$ 136.97	\$	45.66
436: INSURANCE PREMIUMS		\$ 41,800.00	\$ 41,389.51	99%	75%	\$ 410.49	\$	136.83
451: BOOKS/SERIALS/PERIODICALS		\$ 120,000.00	\$ 102,966.75	86%	75%	\$ 17,033.25	\$	5,677.75
453: AUDIO/VISUAL MATERIALS		\$ 10,000.00	\$ 8,289.32	83%	75%	\$ 1,710.68	\$	570.23
475: WLS/Processing		\$ 94,000.00	\$ 93,157.63	99%	75%	\$ 842.37	\$	280.79
480: EXTERMINATING		\$ 1,200.00	\$ 1,100.00	92%	75%	\$ 100.00	\$	33.33
490: CONTINGENT		\$ 35,000.00	\$ -	0%	75%	\$ 35,000.00	\$	11,666.67

PAYROLL				MONTH									
18		OUT OF		27		9		OUT OF		12			
SECTOR		BUDGET		SPENT		SPENT %		THRU %		REMAINING		PER MONTH	
SECTOR 1		\$1,350,787.00		\$ 850,508.80		63%		66.67%		\$ 500,278.20		\$ 166,759.40	
SECTOR 4		\$ 615,757.91		\$ 507,355.23		82%		75.00%		\$ 108,402.68		\$ 36,134.23	
TOTALS		\$1,966,544.91		\$1,357,864.03		69%		69.28%		\$ 608,680.88		\$ 202,893.63	

Notes:

Column E (Blue) - % Budget we spent

Column F (Orange) - % Budget we should have spent

Column G (Green) - Remaining amount to spend

Column H (Grey) - Average we can spend each month moving forward

Transferred \$1500 from 417 to 406

\$2000 from 409 to 475

\$2,000 from 409 to 406

Notes:

Column E (Blue) - % Budget we spent

Column F (Orange) - % Budget we should have spent

Column G (Green) - Remaining amount to spend

Column H (Grey) - Average we can spend each month moving forward

Transferred \$1500 from 417 to 406
\$2000 from 409 to 475
\$2000 from 409 to 406

BUDGET LINE ITEMS	PREPAID	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN'28	TOTAL
102: SALARIES		\$ 141,367.35	94,599.17	\$95,447.51	99,263.94	95,892.28	96,029.40	96,502.57	96,626.20						\$ 809,728.42
120: OVERTIME SALARIES		\$ 3,159.18	3,116.54	\$2,997.73	3,058.31	1,971.44	680.91	664.84	1,140.01						\$ 16,788.96
130: PART TIME SALARIES		\$ 2,688.88	2,911.49	\$3,061.73	3,195.40	3,314.88	3,215.65	2,934.36	2,669.03						\$ 23,991.42
151: SICK INCENTIVE PAYOUT															\$ -
181: LONGEVITY															\$ -
401: BUILDING MAINTENANCE/SUPPLIES		\$ 8,758.09	4,039.08	\$8,782.74	7,861.74	9,848.33	6,254.64	12,050.71	8,924.99	6,646.60					\$ 73,166.92
402: EQUIPMENT MTCE & REPAIRS			4,211.50		3,230.00	812.50			312.50	1,536.00					\$ 10,102.50
403: OFFICE SUPPLIES		\$ 321.33	203.31	\$372.37	1,310.40	806.02	973.33	1,019.44	851.42	794.30					\$ 6,651.92
406: TRAVEL AND CONFERENCES				\$261.50	2,192.63	2,121.77	2,418.99	1,834.68	919.00	859.64					\$ 10,608.21
407: SPECIAL SERVICES/PROGRAMMING		\$ 40.00	2,162.92	\$4,970.39	3,248.98	3,333.74	1,688.00	5,308.20	4,225.53	1,328.00					\$ 26,305.76
408: SPECIAL CONSULTANT				\$24,014.00	26,965.79	37,607.76									\$ 88,587.55
409: COMPUTER/EXP/SER/TRAINING		\$ 500.00	21.68	\$21.68	21.68	3,202.34	872.17	1,792.00	1,250.00						\$ 7,681.55
417: POSTAGE		\$ 73.00		\$73.00					156.00						\$ 302.00
418: TELEPHONE		\$ 465.34	540.44	\$521.17	561.39	482.97	522.18	520.34	276.15						\$ 3,889.98
420: PASNY			2,878.77	\$3,204.15	2,968.34	2,499.57	2,212.57	2,632.66	3,377.83						\$ 19,773.89
421: WATER/UTILITY		\$ 172.58	145.97	\$169.14	161.42	207.75	161.42	1,171.89	465.79	303.50					\$ 2,959.46
422: GAS HEAT		\$ 1,473.72	1,200.37	2,311.05	2,104.71	619.09	145.94	270.07	79.30						\$ 8,204.25
433: MEMBERSHIPS		\$ 47.76	300.00	\$281.00		154.27	954.40	410.60	70.00						\$ 2,218.03
436: INSURANCE PREMIUMS		\$ 41,399.51													\$ 41,399.51
451: BOOKS/SERIALS/PERIODICALS		\$ 370.69	28,569.64	\$10,561.83	6,015.09	6,011.29	3,042.42	10,484.98	10,384.50	27,526.31					\$ 102,966.75
453: AUDIO/VISUAL MATERIALS			1,966.48	\$911.80	552.05	631.49	444.88	495.20	2,589.26	668.16					\$ 8,289.32
475: WLS/Processing		\$ 23,895.98	24,310.83	\$3,888.67	4,231.21	3,544.31	5,416.92	6,449.63	13,278.43	8,141.65					\$ 93,157.63
480: EXTERMINATING				\$100.00	100.00	100.00	100.00	100.00	400.00	100.00					\$ 1,100.00
490: CONTINGENT		\$ 100.00													\$ -
TOTAL	\$ -	\$ 224,823.41	171,178.19	161,951.46	161,043.08	173,161.80	125,133.82	144,642.17	147,995.94	47,934.16	-	-	-	-	\$ 1,357,864.03

2025 FUND 9 BUDGET - HARRISON PUBLIC LIBRARY

FUNDS	BUDGET	DEPOSITS	SPENT	% SPENT	% THRU	REMAINING	PER MONTH
FUND 9	27,191.02	45,637	\$ 62,028.10	\$ 0.71	0.75	\$ 20,800.52	3,733.38

MONTH	0	OUT OF	12
-------	---	--------	----

Notes:

Column E (Blue) - % Budget we've spent
Column F (Orange) - % Budget we should have spent
Column G (Green) - Remaining amount to spend
Column H (Grey) - Average we can spend each month moving forward

2025 Budget

ITEMS	PREPAID	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN'26	TOTAL
Petty Cash		7,845.34	\$ 185.85	\$ 304.44	\$ 79.85	2,103.98	29.22	223.45	195.94	138.81					9,214
Museum Passes	7,516														7,516
Boschelli Museum															-
Children's Museum of Manhattan															-
Cooper Hewitt															-
Guggenheim			\$ 500.00												500
Hammon Museum				\$ 50.00											50
Hudson River Museum					\$ 300.00										300
Interid															-
Jewish Museum					\$ 500.00										500
MOMA					\$ 1,500.00										1,500
Museum of the City of New York															-
New York Historical Society				\$ 197.00											197
NYS Parks															-
Science Museum															-
Stamford Museum & Nature Center				\$ 125.00											125
Stepping Stones Museum				\$ 300.00											300
Storm King Art															-
Westchester Children's Museum															-
Monk Presene															-
Frick Collection															-
Stone Bard									200.00						200.00
New York Hall of Science			\$ 750.00						65.00						715.00
9/11 Museum															-
Programs															-
Arnette				\$ 800.00		2,560.00									3,360
Darby Dew				\$ 750.00	\$ 750.00		1,500.00		1,000.00						4,000
Spencer				\$ 1,440.00		1,620.00									3,060
Craft				\$ 222.74	\$ 138.57			840.00							1,201
M&M production										400.00					400
Authors programs								500.00	1,800.00						2,300
Reading Garden programs								1,527.73							1,528
Garden Maintenance								1,795.00	660.00	350.00					2,805
STEAM			\$ 600.00	\$ 560.00	\$ 600.00		300.00								2,060
			\$ 1,353.32	\$ 554.10	\$ 15.31	625.22	700.00	392.53	469.76	263.41					4,374
Miscellaneous					\$ 1,246.40	525.05	202.21	2,154.75	1,473.18	250.00					5,608
Kyoko Brown Fund															250
Grants									881.00						881
Sign of Success										1,402.22					1,402.22
TOTAL	7,516	\$ 7,845.34	\$ 3,389.17	\$ 7,003.28	\$ 3,430.13	5,541.25	2,731.43	7,433.46	6,750.88		-	-	-	-	52,028
Budget Forward - 2024															-
Foundation payment#1, #2, #3, #4, #5			\$ 14,625.00		\$ 14,625.00			14,625.00	1,762.00						45,637
ArtWestchester Grant								\$ 5,000.00							-
TOTAL		\$ 15,690.68	\$ 14,625.00	\$ -	\$ 14,625.00	-	\$ 19,625.00	1,762.00		-	-	-	-	-	45,637

HARRISON PUBLIC LIBRARY

INVOICES TO BE PAID IN SEPTEMBER 2025

401 - Building Supplies

Amazon.com Credit Plan	\$985.96
Atlantic Westchester, Inc.	\$3,470.95
Cleaning Systems Co.	\$1,800.00
VJS Plumbing Corp.	\$389.69
	\$6,646.60

402 - Equipment Supplies

Calculated Fire Protection Co., Inc.	\$1,536.00
	\$1,536.00

403 - Library Supplies

Brodart	\$77.44
Dawn Forcelli / Petty Cash	\$17.95
De Lage Landen Financial Services, Inc.	\$600.00
W.B. Mason Co., Inc.	\$98.91
	\$794.30

406 - Travel

Kenji Kaneshiro	\$859.64
	\$859.64

407 - Special Services

Abraham Ovadia	\$350.00
Enjoy Erica Art Studio	\$200.00
Erin Schirota	\$375.00
Kenji Kaneshiro	\$78.00
Sofia's Pizzeria & Restaurant Inc.	\$325.00
	\$1,328.00

421 - Water

Westchester Joint Water Works	\$303.50
	\$303.50

451 - Books, Serials & Periodicals

Baker & Taylor, Inc.	\$34.89
Brodart	\$21,191.42
OverDrive	\$6,300.00
	\$27,526.31

453 - Audio Visual

Midwest Tape	\$698.16
	\$698.16

475 - Processing

Brodart	\$2,929.15
NetConnect, Inc.	\$5,212.50
	\$8,141.65

480 - Pest Control

R. Dana Pest Control	\$100.00
	\$100.00

Total: \$47,934.16

HARRISON PUBLIC LIBRARY

Purchase Orders and Claim Vouchers

Incurred in August 2025 Paid in September 2025

Order Number	Amount	Line Number
22090	200.00	407
22091	5,212.50	475
22092	98.91	403
22093	325.00	407
22094	150.00	403
22095	8,191.42	451
22096	698.16	453
22097	929.15	475
22098	1,800.00	401
22099	350.00	407
22101	303.50	421
22103	1,536.00	402
22105	3,470.95	401
22107	450.00	403
22108	100.00	480
22109	985.96	401
22110	375.00	407
22111	13,000.00	451
22112	2,000.00	475
22113	17.95	403
22114	859.64	406
22115	78.00	407
22117	34.89	451
22118	6,300.00	451
22119	77.44	403
22120	389.69	401
Total	47,934.16	-

Line Number	Total
401	6,646.60
402	1,536.00
403	794.30
406	859.64
407	1,328.00
421	303.50
451	27,526.31
453	698.16
475	8,141.65
480	100.00
Total	47,934.16

HARRISON PUBLIC LIBRARY

INVOICES TO BE PAID IN SEPTEMBER 2025

788 - Fund 9 Code

Amazon.com Credit Plan	\$263.41
Ann Parkin	\$250.00
Galina Chernykh, Director	\$138.81
Lucia Maestro Martinez	\$350.00
Red Monkey Theater Group, Inc.	\$400.00

\$1,402.22

Total: \$1,402.22

HARRISON PUBLIC LIBRARY

Purchase Orders and Claim Vouchers

Incurred in August 2025 Paid in September 2025

Order Number	Amount	Line Number
22088	138.81	788
22100	400.00	788
22102	350.00	788
22106	263.41	788
22116	250.00	788
Total	1,402.22	-

Line Number	Total
788	1,402.22
Total	1,402.22

Proposed Resolutions for Board Action

Harrison Public Library Board of Trustees Meeting

Date: September 8, 2025

Resolution 1: Meeting Minutes

Approval of May Meeting Minutes

Resolved, that the Board of Trustees of the Harrison Public Library approves the minutes of the July 9 meeting as presented.

Resolution 2: Financial report

Monthly Budget Approval

Resolved, that the Board of Trustees of the Harrison Public Library approves the financial report as presented at the meeting.

Resolution 3: Director's report

1st Wine Serving Request Approval

Resolved, that the Board of Trustees of the Harrison Public Library approves the request to serve wine at Amelia Jones' reception on Saturday, September 20.

Resolution 4: Director's report

2nd Wine Serving Request Approval

Resolved, that the Board of Trustees of the Harrison Public Library approves the request to serve wine at Vildan Starr's reception on Saturday, October 11.

Resolution 5: Director's report

3rd Wine Serving Request Approval

Resolved, that the Board of Trustees of the Harrison Public Library approves the request to serve wine at the workshop *Downsizing and Decluttering* on Monday, September 15.

HARRISON PUBLIC LIBRARY

DIRECTOR'S REPORT

9-8-25

Finance

- The final 10% payment for the West Harrison Garden construction grant, in the amount of **\$15,014**, has been received and deposited.
- The 90% Local Library Services Aid (LLSA) payment for 2025–26, in the amount of **\$8,024**, has been received and deposited.

Employee Development

- Board permission is requested for Librarian II Giovanna Iannace, Library Assistant Mariella Diaz, and myself to attend the NYLA Conference in Saratoga Springs, NY, from November 5–8. The total cost of registration, lodging, and travel should not exceed \$2,500. These funds are already allocated in the Library's operating budget. All receipts will be submitted to the Comptroller's office upon our return.

Library Operations

- August dashboard statistics will be posted on September 10
- **Board approval is requested for the following:**
 - ✓ Amelia Jones to serve white wine at her reception on Saturday, September 20.
 - ✓ Vildan Starr to serve white wine at her reception on Saturday, October 11.
 - ✓ Amie Beckman of Caring Transitions to serve white wine during her workshop on *Downsizing and Decluttering* on Monday, September 15.
 - ✓ **Summer Reading.** Our summer reading program has been a definite success. We saw a remarkable turnout of young readers at the library. Although we are still working on finalizing the data, the enthusiasm and engagement of the children have been truly inspiring. The library has remained a hub of activity as kids continue to visit, proudly presenting their reading logs and eagerly requesting brag tags as a testament to their literary achievements. Program attendance exceeded our expectations, prompting us to offer back-to-back events on several occasions due to the overwhelming interest.
 - ✓ **120 Days of LIT.** This summer's 120th Anniversary programs were a delight, highlighted by our augmented reality events, where children's drawings came to life as 3D objects on the big screen. The Booklings tours, developed in partnership with talented Harrisonian Tara Meddaugh through a Foundation grant from ArtsWestchester, were equally engaging. Tara refined the tours into a lively, story-driven format that kept even our youngest participants laughing, learning, and eagerly interacting with the Booklings. Children left letters, drawings, and even notes asking for replies - proof of how deeply they connected with the experience.

- **Mark your calendar!**
- ✓ The Harrison Public Library will be hosting the 8th Annual Fall Authors' event on Saturday, October 18 from 1-5 pm at the Halperin Building.
- ✓ The Battle of the Books is scheduled for Saturday, October 25.

Buildings and Grounds

- **HVAC Update**
- ✓ **July 17:** During preventive maintenance, the technician reported that the compressor in condenser ACCU-1 was damaged and some copper line sets had been crushed. Because this occurred during a heat wave, the unit was replaced immediately at a cost of \$8,500, and Board officers were notified prior to approving the repair.
- ✓ **August 28:** A service call was made last week and the company reported a refrigerant leak and fan motor issue with unit RTU-B. A compressor replacement quote of nearly \$10,000 was provided. After discussion with Board officers, the decision was made to seek three competitive proposals for the replacement. Proposals are expected within the next few weeks and will be presented to the Board. In the meantime, windows in the Children's Room are being opened to provide ventilation.
- **Bathroom Issues at the West Harrison Branch**
In July, the men's bathroom at HWE experienced repeated toilet overflows, requiring several plumber visits. After a major incident was barely prevented, paper towels were removed from the men's bathroom and a lock was installed, requiring patrons to request a key at the upstairs service desk.
In August, new hand dryers were installed in both bathrooms. Keys are no longer needed, and paper towels are no longer available to the public.

Feasibility Study Updates

- The Feasibility Study RFP was posted on July 16, with pre-bid conferences and walk-throughs held at both library locations in early August. Proposals, to be submitted to me with an electronic copy sent to the Board email, will be opened on Monday, September 15 at 10 am in Town Hall. Submissions must include firm qualifications, methodology, references, and cost breakdowns. Proposals will be evaluated based on experience, team expertise, understanding of scope, quality of approach, and cost-effectiveness. Four firms attended the walk-throughs: *Geddis Architects*, *EnviroSpace Architecture*, *LAN Associates*, and *Andrea Steele Architecture*. Several additional companies expressed interest by emailing questions. I anticipate receiving at least ten proposals.

Trustees Education

- **Trustee Handbook Book Club**
November 18, 2025, 5-6:30 pm – Trustee Handbook Book Club – Next Level
Trusteeship: Building an Effective and Impactful Board Culture
To register for and to learn more information about each of the 2025 sessions, go to the Trustee Handbook Book Club website at <https://midhudson.org/trusteebookclub/>.
Archived recordings of earlier sessions are available on the Trustee Handbook Book Club Archive at <https://midhudson.org/trustee-handbook-book-club-archive/>.

- **WLS Member Library Foundation Roundtable (Trustees welcome!)**
Lessons from the Field: How to Start and Sustain a Library Foundation
Thursday, September 25 at the WLS Headquarters, 6 – 8:30 pm.
This roundtable will feature library foundation leaders in a facilitated discussion on how and why they established their foundations, the challenges they faced, and the practices that have contributed to their success. Join us as Laura Rossi, vice president of the NY Community Trust, Westchester Division, interviews Nancy Maron, the co-founder of the Foundation for Yonkers Public Library, and Danielle Marion, the new executive director of the White Plains Public Library Foundation. In lively and informal discussion, we'll learn how they navigated growing pains, met the challenges of fundraising, and built a sustainable model for success. You'll have an opportunity to ask your questions too! REGISTER. Light refreshments will be served.
- ***Sustainable Fundraising Strategies! Demystify Incorporating Planned Giving Designated Funds and Working with Professional Advisors***
Thursday, October 30 at the WLS Headquarters, 6-8:30 pm
Join us in conversation with Laura Rossi, vice president of the New York Community Trust, Westchester Division. Ms. Rossi will demystify the process of planned giving, share how the NYCT promotes planned giving to individuals to support the causes and issues they care about the most, how they work with professional advisors to boost awareness, and how a designated fund for a library (or WLS itself) can be a solution. REGISTER. Light refreshments will be served.